

ACALANES EDUCATION ASSOCIATION

CHECK REQUEST FORM

Please complete the upper portion of this form completely when requesting AEA funds. Be sure to sign the request and submit it to Justin Seligman, AEA Treasurer, at the address below or through District "snail mail":

Name:

Amount:

Purpose:

Where would you like the check sent:

Applicant's Signature:

Date:

For reimbursement, please attach the original receipt to the back of this form

Justin Seligman
AEA Treasurer
% Campolindo High School
300 Moraga Road
Moraga, CA 94556
925-280-3950 x 5355

Office Use Only

Check# _____ Date _____ Amount \$ _____

Category _____

Chargeable _____ Non-chargeable _____

Disposition of check _____